

PLANNING BOARD MEETING

Tuesday July 6, 2010

Stow Town Building

1.	7:00 PM	Call to Order
2.	7:01	Review Correspondence and Minutes
3.	7:10	Public Input
4.	7:20	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
5.	7:25	Coordinator's Report

Appointments

6.		WORKING MEETING
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Discussion/Action Items

7.		Wildlife Woods – Request for final bond release
8.		Zoning Compliance <ul style="list-style-type: none">• Special Permit Review Process<ul style="list-style-type: none">○ Assign Planning Board Member
9.		Lower Village Request for Consulting Services <ul style="list-style-type: none">• Review Draft Request
10.		Presti Property <ul style="list-style-type: none">• Zoning Compliance
11.		Center School – Approval Final Plans
12.		Pedestrian Walkway Sub-Committee <ul style="list-style-type: none">• Resignation letter from Tory Fletcher• Proposal from Places Associates
13.		Executive Session
14.	10 P.M.	Adjournment

CORRESPONDENCE

06/16/10 Memo from Board of Health / Department of Public Works Maynard drinking wells
06/15/10 Email from Gordon Whitman RE: Post Hearing Tour
06/18/10 Email from Ross Perry RE: Shaw's Article
06/12/10 Email from Kathleen Willis to Roger Sturgis RE: Stow Shopping Plaza
06/15/10 Email from Kathleen Willis to Roger Sturgis RE: Stow Shopping Plaza
06/14/10 Email from Jamie Warren to Karen Kelleher RE: NOI Ready for Certification
06/14/10 Email from Jamie Warren to Karen Kelleher RE: NOI Ready for Certification
06/08/10 Email from Jamie Warren to Karen Kelleher RE: Stow Notice of Decision
06/15/10 Certificate of Occupancy 53 Heather Lane Pulte Homes
06/15/10 Email from Jim Kennedy (Hudson Light and Power) to Selectmen's Office RE: Great Road Crosswalk Lighting
06/15/10 Memo from Susan Sullivan to Karen Kelleher RE: Derby Woods Lot7 Sylvan Drive
06/16/10 Application for Building Permit 148 Park St. Stow Villages
06/10/10 Email City and Town News
06/11/10 Email from Karen Kelleher to Gordon Whitman RE: Stow Shopping Center Pylon Sign
06/11/10 Memo from Craig Martin to Karen Kelleher RE: Zoning Bylaw Compliance Issues
06/18/10 Letter to Karen Kelleher from Pulte Homes Disclosure Notification for Sold Units 19,29,66
06/21/10 Letter from Attorney General Office, RE: Stow Annual Meeting Warrant Articles
06/11/10 Letter from Finance Committee to Town Boards, RE: Reserve Fund Transfer Requests
06/22/10 Memo from Jon Whitten to Karen Kelleher RE: Butternut Farm Golf Club
06/22/10 Memo from Karen Kelleher – Phone call received from Bob Larkin
06/23/10 Email from Jon Witten to Karen Kelleher RE: Notice of Upcoming Dismissal
06/23/10 Email from Karen Kelleher to Cliff Martin RE: Arbor Glen Access Trails
06/23/10 Email from Karen Kelleher to Susan Sullivan RE: Arbor Glen
06/23/10 Proposed Sidewalk Plan Sudbury Road
06/25/10 Email from Ellen Sturgis to Karen Kelleher RE: 495 Metrowest Partnership

Posted: July 1, 2010

TOWN BOARDS/COMMITTIES

06/18/10 Conservation Commission Notice of Public Hearing 150 Barton Road Garage
06/24/10 Board of Appeals Notice of Public Hearing 12 Pine Point Road
06/24/10 Board of Appeals Notice of Public Hearing 507 Taylor Road
06/24/10 Board of Appeals Notice of Public Hearing 150 Barton Road

AREA TOWN BOARDS/COMMITTIES

06/21/10 Hudson ZBA Notice of Decision
06/23/10 Sudbury ZBA Notice of Decision (6)

PUBLICATIONS

06/23/10 Acton Forum Extra
06/01/10 Power Tools APA
06/10/10 TransReport June Issue
06/24/10 Woodard & Curran
06/10/10 The Beacon June Issue
06/21/10 Zoning Practice: Practice Neighborhood Stabilization

LOOKING AHEAD

07/13/10 Planning Board Meeting
 • Lower Village Request for Consulting Services (continued from 07/06)
07/20/10 Planning Board Meeting
 • Sign Bylaw
08/03/10 Planning Board Meeting
 • Sign Bylaw (continued form 08/03)
 • CLURPA
08/10/10 Planning Board Meeting
 • CLURPA (continued from 08/03)
 • Golf Course Zoning
08/17/10 Planning Board Meeting
 • Golf Course Zoning (continued from 8/10)
 • Lower Village Common
09/07/10 Planning Board Meeting
09/14/10 Planning Board Meeting
09/21/10 Planning Board Meeting

<i>Task</i>	<i>Priority</i>	<u><i>Long</i></u> <u><i>Median</i></u> <u><i>ShortTerm</i></u>	<u><i>Timeline</i></u> <u><i>to begin</i></u>	<u><i>PB</i></u> <u><i>Member(s)</i></u>
Zoning Compliance • Establish Standard Process	H	S	07/06/10	
Lower Village Traffic and Pedestrian Safety Master Plan	H	S	07/06/10 07/13/10	
Sign Bylaw - Review and update Bylaw • Review draft document for Lower Village Sub-Committee • Design Standards • Review area town bylaws	H	S	07/20/10 08/03/10	
CLURPA – Comprehensive Land Use Reform and Partnership Act	H	S	08/03/10 08/10/10	
Golf Course and Orchard Zoning • Overlay District? • Review EO418 buildout • Review Area Town Bylaws	H	S	08/10/10 08/17/10	
Lower Village Zoning • Set goals • Methods to achieve goals • Zoning Bylaw Amendments • Design Standards	M	L		
Lower Village Common (Create a “sense of place”) • Report from Lower Village Committee	M	S		
Planned Conservation Development Bylaw (PCD) • Allow by Right • Designate Open Space First	M	S		
Review Section 3.9 (Non-Conforming Uses)	M	M		
Adult Entertainment Zone	L	L		
Floodplain Wetlands Overlay District • Review Floodplain Studies	L	L		